

SCALE Leadership Academy
Adjourned Board Meeting
Saturday, February 18th, 2023 at 10 am
5480 Philadelphia Ave Suite I-0
Chino, CA 91719

I. Call to Order

Meeting called to order by Edna Herring at 10:04 am

II. Roll Call

Edna Herring, (Chair.) P / /

Kenneth Mitchell P / /

Alexis Saenz P / /

Mary Ceja P / /

Marcoz Rodriguez P / /

Chris Shockley P / /

Latoya Carter P / /

Cristal Banuelos - Esparza / / A

Angie Caseras P / /

Patrice Smith P / /

Presenter: Edna Herring

III. Approval of Minutes

A. Review and approval of Minutes from January 21st, 2023 Board Meeting

This action item calls for the review and approval of the January 21st, 2023 Board Meeting Minutes.

Alexis Saenz makes a motion to approve, and Kenneth Mitchell second the motion.

Results: This item was approved with 5 out of 5 votes.

IV. Reports/Action Items:

A. Second Interim Report:

This action item calls for the review of the Second Interim Report and this needs to be Board approved.

- Exhibit B: Second Interim Report

Presenter: James Surmeian with Charter Impact

James went over the 2nd interim report and stated the ADA is based on the attendance.

Alexis Saenz motioned to approve

Mary Ceja second the motion to approved

Results: This item was not approved with 5 out of 5 votes.

B. January 2023 Financials

This action item calls for the review of the January 2023 Financials and does not require approval.

- Exhibit C: January 2023 Financials

Presenter: *James Surmeian with Charter Impact*

James went over the January financials and he started off with the highlights. The revenue is higher by 315.1K V Budget. The expenses are lower by 182.0K vs budget surplus now forecasted at 1.3M ADA projected at 1015 students vs budget of 1045. The compliance & reporting 25:1 PTR is within compliance. The 40/80 has fallen out of compliance mostly due to large increase in revenue. James has also stated the revenue decreased due to lower enrollments. The expenses decreased professional services and lower 3rd party consulting fees offsets highest salaries. The Fund balance year end surplus forecasted at 11.2% of total expense. The end of the year cash balance projected at \$ 4.612M and no projected borrowing/factoring needed.

C. Proposal to Increase Home 2 Flex Program

This action item calls for the review of the Certificate of Completion and requires Board approval.

Presenter: Chris Shockley

Chris requested an increase for the home to flex program from \$ 3000 to \$ 3200. He stated It's been a few years since the last request and the inflation and cost of living going up, he asked for a \$ 200 increase. He also stated this won't go into effect until 2023/24 school year.

Alexis Saenz motioned to approve the report

Kenneth Mitchell second the motion

Results: This item was not approved with 5 out of 5 votes.

D. California Dashboard Presentation

This action item calls for the presentation of the California Dashboard and does not require Board Approval.

- Exhibit D: California Dashboard Presentation

Latoya went over the California Dashboard and reviewed SLA's results with the board. Latoya stated the English Language Arts were below standard, and the chronic absenteeism is high. She also let the board members know that she provided more information on the packet regarding the local indicators.

E. Staffing Updates

This action item calls for a presentation of the staffing updates- specifically, promotions, merit increases, and new hires. This item does not require Board approval.

Exhibit E: Staffing Updates

Presenter: Angie Casares

Angie went over the staffing updates and started off with the staff who were promoted. Cristian Vargas who was a part of the counseling department as the assistant was promoted to Administrative assistant to the Principal. Brandy Palacios, was the receptionist at the Central office and is now the new assistant with the Counseling Department. Frank Matijevich, who was the multiple subject teacher to teacher liaison. There was an employee who received a merit increase, Bryan Hernandez per agreement when hired received a 90 day merit increase. Angie also notified the Board Members of the new hires Ashley Sanchez, who is the Multiple Subject Teacher (Intern) and Tina Marie Silva, who is the new receptionist (Temp) at the Central office.


V. Closed Session

VII. Meeting Adjourned

The meeting was adjourned at 11:18 am.

Secretary's Certification:

I certify that the foregoing minutes of the Adjourned Meeting of the Board of Directors on February 18, 2023 were approved by the Scale Leadership Academy Board of Directors at a properly noticed meeting held on the 18th, Day of February, in 2023.

By:  Date: 3/11/2023
Patrice Smith, Board Secretary