

SCALE Leadership Academy
Regular Board Meeting
Saturday, May 13th, 2023 at 10 am
5480 Philadelphia Ave Suite I-0
Chino, CA 91719

MEETING MINUTES

I. Call to Order

Meeting called to order by Edna Herring at 10:14 am.

II. Roll Call

Edna Herring, (Chair.) _P_/__

Kenneth Mitchell _P_/__

Alexis Saenz _P_/__

Mary Ceja _P_/__

Marcoz Rodriguez __P_/__

Chris Shockley _P_/__

Latoya Carter _P_/__

Cristal Banuelos - Esparza __/_A_

Angie Caseras _P_/__

Patrice Smith _P_/__

Presenter: Edna Herring

III. Approval of Minutes

A. Review and approval of Minutes from March 11th, 2023, Regular Board Meeting

Action item calls for the review of the March 11^h, 2023 Regular Board Meeting Minutes.
Action item requires Board approval.

- Exhibit A: Board Meeting Minutes, March 11th, 2023.

Kenneth Mitchell makes a motion to approve.

Alexis Saenz seconded the motion to approve.

Result: This item was approved with 5 out of 5 votes.

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IV. Reports/Action Items

A. Preliminary Budget for the Fiscal Year of 2023-2024:

Action item calls for the review of the Preliminary Budget for the fiscal year of 2023 – 2024, and does not requires Board approval.

- Exhibit B: Preliminary Budget for the Fiscal Year of 2023 – 2024.

Presenter: James Surmeian with Charter Impact

James went though highlights and preliminary COLA increase at 8.13%. May revise (from the Governor) to come out next week, though James does not anticipate much change.

The budget assumes an enrollment of 1060, or 1007 ADA. New space rent included in this budget's 1st year payment of 230k settlement from 17-18 initiated in FY 22-223. This budget includes Year 2 of this payback. The year-end surplus forecasted at 4% of the total expense. The end of the year cash balance is projected at 4.354m.

B. April Financials

Action item calls for the review of the April Financials and does not require Board approval.

- Exhibit C: April Financials

Presenter: James Surmeian with Charter Impact

James went over the highlights ACCS recommended SCALE for 100% full funding for the next 4 years. Along with CDE's recommendation, this should be done in the next 2 weeks. 2023 – 2024 budget process underway – based on ADA of 997.50 (1050), but work continues. May revise from governor due on May 15th. This surplus is now forecasted at 356l higher education consulting fees.

C. 2023 – 2024 Track Calendars & Instructional Minutes

Action item calls for review of the 2023 – 2024 Track Calendar & Instructional Minutes and requires Board approval.

- Exhibit D: 2023 – 2024 Track Calendar & Instructional Minutes

Presenter: Latoya Carter

Latoya went over the 2023 – 2024 Master Agreements that were received and the instructional minutes. Latoya also mentioned that 180 days are required for each school year. Latoya updated the board members on the sections that were updated on master agreements.

Kenneth Mitchell motioned to approve.

Alexis Saenz seconded the motion.

Results: This item was not approved with 5 out of 5 votes.

D. Lease Approval

Action item calls for review of the Lease Approval Report. Action item requires Board Approval.

Exhibit F: Lease Approval Report and Resolution

Presenter: Chris Shockley

Chris went over the Lease for the new building in Corona. Chris stated that the Central office no longer has room – that we have outgrown this office. The plan is to move the Central office in June, and the Philadelphia office will move next year. Chris went through the slide show, and showed the board pictures and agreed to have the next meeting at the new building in June.

Kenneth Mitchell motioned to approve.

Alexis Saenz seconded the motion.

V. Closed Session

VI. Meeting Adjourned

The meeting was adjourned at 11:27 am.

Secretary's Certification:

I certify that the foregoing minutes of the adjourned Meeting of the Board of Directors on May 13th, 2023 were approved by the Scale Leadership Academy Board of Directors at a properly noticed emergency meeting held on the 1st Day of June 2023.

By: Patrice Smith
Patrice Smith, Board Secretary

Date: June 12, 2023