

**SCALE Leadership Academy**  
**Regular Board Meeting**  
Saturday, March 11th, 2023 at 10 am  
5480 Philadelphia Ave Suite I-0  
Chino, CA 91719

**MEETING MINUTES**

**I. Call to Order**

Meeting called to order by Edna Herring at 10:10 am.

**II. Roll Call**

Edna Herring, (Chair.) P /   

Kenneth Mitchell P /   

Alexis Saenz P /   

Mary Ceja P /   

Marcoz Rodriguez    /   

Chris Shockley P /   

Latoya Carter P /   

Cristal Banuelos - Esparza    / A

Angie Caseras P /   

Patrice Smith P /   

*Presenter: Edna Herring*

**III. Approval of Minutes**

**A. Review and approval of Minutes from February 18<sup>th</sup>, 2023 Regular Board Meeting**

Action item calls for the review of the February 18<sup>th</sup>, 2023 Regular Board Meeting Minutes. Action item requires Board approval.

Alexis Saenz makes a motion to approve.

Mary Ceja seconded the motion to approve.

**Result:** This item was approved with 5 out of 5 votes.

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#### **IV. Reports/Action Items**

##### **A. Notice of Governing Board's Intention to Provide for Audit:**

Action item calls for the review of the Notice of Governing Board's intention to provide for audit and requires Board approval.

- Exhibit B: Engagement Letter from Auditors

*Presenter: Chris Shockley*

Mr. Shockley went over the engagement letter and asked to continue with Shawn Washington Audit Group. This matter requires approval for the audit agreement.

Kenneth Mitchell motioned to approve.

Alexis Saenz seconded the motion to approve.

**Result:** This item was not approved with 5 out of 5 votes.

##### **B. Request for Funding of AVID**

Action item calls for the review of the funding of AVID and requires Board approval.

- Exhibit C: AVID Presentation

*Presenter: Latoya Carter*

Ms. Carter requests AVID for the 2023-2024 school year and went over the presentation. AVID is for students who want to go to college. Ms. Carter went over the importance of AVID, as well as closing the opportunity gap in SLA-East students' education. Ms. Carter also stated that AVID equips teachers and schools with what they need to help students from groups who were traditionally underrepresented in higher education to succeed on a path to college and career success.

Edna Herring stated that at the time she was a principal, she supported the AVID program. Ms. Herring also encouraged having the right people running the AVID program. Mary Ceja asked whether AVID would be an extra class. Ms. Carter responded that AVID would be an elective.

Kenneth Mitchell motioned to approve.

Alexis Saenz seconded the motion to approve.

**Results:** This item was not approved with 5 out of 5 votes.

##### **C. TK Policy Update**

Action item calls for review of the UPK plan and requires Board approval.

- Exhibit D: TK Policy Update

*Presenter: Latoya Carter*

Ms. Carter went over the TK Policy regarding the UPK updates. She went over the age requirements for the students who will be eligible for the TK program. Ms. Carter also went over the apportionment process for attendance.

Alexis Saenz motioned to approve.

Kenneth Mitchell seconded the motion.

**Results:** This item was not approved with 5 out of 5 votes.

**V. Closed Session**

**VI. Meeting Adjourned**

The meeting was adjourned at 10:51 am.

**Secretary's Certification:**

I certify that the foregoing minutes of the adjourned Meeting of the Board of Directors on March 11<sup>th</sup>, 2023 were approved by the Scale Leadership Academy Board of Directors at a properly noticed meeting held on the 15<sup>th</sup> Day of April 2023.

By   
Patrice Smith, Board Secretary

Date: 5/13/2023